

# **FORWARD PLAN**

April 2009 Edition

Commencement Date: 1 April 2009

#### THE FORWARD PLAN

#### Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

## **Publication and inspection of the Plan**

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website (<a href="www.lbbd.gov.uk">www.lbbd.gov.uk</a>) and directly via the link: <a href="http://www.barking-dagenham.gov.uk/9-democracy/forward-plan/forward-plan-main.html">http://www.barking-dagenham.gov.uk/9-democracy/forward-plan/forward-plan-main.html</a>.

The Plan will be published on the following dates during the 2008 / 2009 Council year:

Edition Publication date

April 2009 edition 17 March 2009 May 2009 edition 16 April 2009

#### Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all "Key Decisions" the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term "Key Decision" is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham's Forward Plan lists all decisions, not just "Key Decisions", and looks as far ahead as possible, not just at the coming few months.

## Key Decisions

A "Key Decision" is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are "significant" and, therefore, "Key." Barking and Dagenham's definition is spending or savings of £200,000 or more that is not in the Council's Budget (the setting of the Budget is itself a Key Decision). In relation to (b), a decision is, by law, "Key" if it is likely to have a significant impact on the community in two or more wards. However, in line with Government guidance, this Council treats a decision as "Key" if it is likely to have a significant impact on one or more ward.

#### Information included in the Plan

In relation to each decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- · how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

# How you can have your say

If you would like to comment on any matter included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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#### THE FORWARD PLAN

## Key to the table

Column 1 shows the **estimated date** when the decision will be taken and who will be taking the decision. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <a href="http://moderngov.barking-dagendam.gov.uk/ieListMeetings.asp?Committeeld=180&PageNo=1&Year=2009">http://moderngov.barking-dagendam.gov.uk/ieListMeetings.asp?Committeeld=180&PageNo=1&Year=2009</a> (for items to be considered by the Assembly), or by telephoning Sola Odusina, Senior Democratic Services Officer, on 020 8227 3103.

Key Decisions are listed in **bold type**. Other decisions are listed in normal type.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report. Column 2 also shows, in brackets, the initials of the Officer proposing the decision as follows:

CE = Chief Executive

CDACS = Corporate Director of Adult and Community Services

CDChS = Corporate Director of Children's Services
CDCuS = Corporate Director of Customer Services

CDRes = Corporate Director of Resources

DDCorpFin = Divisional Director of Corporate Finance

Columns 3 and 4 provide information available at the time the Plan was published. This information includes, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

## **MEETING DATES 2008 / 2009**

Executive
(commencing at 5.00pm at the Civic Centre,
Dagenham)
21 April 2009
19 May 2009
16 June 2009

Assembly (commencing at 7.00pm at the Town Hall, Barking)
1 April 2009
13 May 2009
24 June 2009

Decision taker/ Estimated date	Subject Matter (relevant Chief Officer)  Nature of Decision  Additional documents to be submitted	Consultees	Consultation Process	Wards Directly Affected by the Proposals
Assembly: 1.4.09	Barking and Dagenham Community Strategy: Community (CDRes)  The Assembly will be asked to consider the Barking and Dagenham Community Strategy which sets out the Local Strategic Partnership's long-term vision and the priorities and actions that will deliver improved outcomes for the borough's residents  None.	Internal:  Lead Member: Leader's Portfolio  All Councillors  Corporate Management Team  External:  Residents; Community Groups; Local Businesses; Service Providers and Partners	Internal: Circulation of draft Community Strategy  External: Surveys; Seminars / presentations; Focus groups	All Wards
Assembly: 1.4.09	GP Services Scrutiny Panel Final Report : Community (CDRes)  The Assembly will be asked to adopt the Panel's final report and recommendations  None.	Internal: Scrutiny Management Board; Corporate Management Team	Circulation of draft final report	All Wards

Assembly: 1.4.09	Council Plan Update 2009-10 Incorporating the Medium Term Financial Strategy (MTFS) 2009-10 to 2011-12 (CDRes)  The Executive will be asked to note progress and consider recommending the Plan and the Council's three year medium term financial strategy 2009/10 to 2011/12 to the Assembly for adoption Recommend the Assembly agree the Plan and the Council's three year medium term financial strategy None.	Internal  Lead Member: Resources Corporate Management Team (CMT)	Circulation of draft report	All Wards
Assembly: 1.4.09	Review of Scrutiny Arrangements (CDRes)  The Assembly will be presented with a report on the findings of a comprehensive review of the Council's scrutiny arrangements and will be asked to agree the way forward  None.	Internal:  Scrutiny Management Board; Executive; Corporate Management Team	Meetings and circulation of draft report	Not Applicable
Executive: 21.4.09	Budget Monitoring 2008/09: Financial (DDCorpFin)  The Executive will be presented with the current position of the Council's revenue and capital budgets for 2008/09 and, if necessary, be asked to consider in-year adjustments to the budgets and other proposals to achieve a balanced budget at the year end  None.	Internal:  Lead Member: Resources  Corporate Management Team	Circulation of draft report and meetings	Not Applicable
Executive: 21.4.09	Working Families Shortfall Policy: Community (CDCuS)  The Executive will be asked to consider proposals for an affordable Shortfall Families Policy for working families  None.	Internal:  Lead Member: Deputy Leader's Portfolio	Meetings and Circulation of Draft report	All Wards

Executive: 21.4.09	Eastern End of Thames View Redevelopment: Community (HofR&ED)  The Executive will be asked to consider the masterplan for the redevelopment of the eastern end of Thames View  None.	Internal  Lead Member: Regeneration  Ward Members: Thames  External  English Partnerships Design for London	Circulation of Draft report	Thames
Executive: 21.4.09	Local Development Framework - Approval of Minor Changes to Core Strategy and Borough Wide Development Policies (HofR&ED)  The Executive will be asked to consider any minor changes as a result of the six week consultation in November and December 2008 before submitting the Strategy to the Secretary of State for an Independent Examination  None.	Internal  Lead Member: Regeneration  Local Development Framework Steering Group	Circulation of Draft report	Not Applicable
Executive: 21.4.09	Barking & Dagenham Local Housing Company: Community (PrDir-LHC)  The Executive will be asked to consider the proposals to establish Barking and Dagenham Local Housing Company  None.	Internal  Lead Member: Regeneration  External English Partnerships First Base Limited	Circulation of draft report	All Wards

Executive: 21.4.09	Local Development Framework - Approval of Pre- Submission Site Specific Allocations Development Plan: Community (HofR&ED)  The Executive will be asked to recommend that the Assembly consider proposals in the Pre-Submission Site Specific Allocations document for consultation prior to being submitted to the Secretary of State for an Independent Examination  None.	Internal  Lead Member: Regeneration  Local Development Framework Steering Group	Circulation of draft report.	All Wards
Executive: 21.4.09	Disposal of Leasehold - Eastminster Riding School : Financial (CDRes)  The Executive will be asked to consider proposals to dispose of this asset  None.	Internal  Lead Members: Resources; Culture	Circulation of draft report	Eastbrook
Executive: 21.4.09	Retendering of Rating, Asset Valuation and Estate Management Contracts (CDRes)  The Executive will be asked to consider proposals for the re-tendering of contracts for the rating advice, asset valuation and estate management services to the Council None.	Internal  Lead Member: Resources	Circulation of draft report	Not Applicable
Executive: 21.4.09	Disposal of 61 Naseby Road, Dagenham (CDRes)  The Executive will be asked to consider proposals for the disposal of the former doctor's surgery  None.	Internal:  Lead Members: Deputy Leader's Portfolio; Regeneration	Circulation of draft report	Heath

Executive: 21.4.09	End of Year Report Regarding Serious Case Review Outcomes (CDACS)  The Executive will be asked to consider and note the outcomes of the years Serious Case Review.  None.	Internal  Lead Member: Adults  External	Circulation of daft report and consultation with partners	All Wards
Executive: 21.4.09	Proposed Establishment of an Additional Resource Provision at John Perry Primary School: Community (CDChS)  The Executive will be asked to consider proposals for the establishment of an additional resource provision at John Perry Primary School for pupils with statements of Special Educational Needs  None.	Internal Lead Member: Children's Services  External Staff and Governors of Schools Parents, Carers and Guardians of Pupils	Circulation of draft report Governing Body meetings Publication of a notice in the Barking and Dagenham Post Displaying Notices on notice-boards at the school and at Barking Library	All Wards
Executive: 21.4.09	Charging for Pre-Planning Application Advice (CDRes)  The Executive will be asked to consider proposals to introduce a charging regime for developers seeking formal advice on planning schemes prior to the submission of the planning application  None.	Internal  Lead Member: Resources Regeneration	Circulation of draft report	All Wards
Executive: 21.4.09	One Barking and Dagenham ICT Themes: Financial (CDRes)  The Executive will be asked to consider expenditure and procurement proposals which are necessary to deliver the One B&D aims  None.	Internal  Lead Member: Customer Services  One Barking and Dagenham Programme Board	Circulation of draft report	All Wards

Executive: 21.4.09 (01/04/09)	Parks Police Review Progress Report (CDACS)  The Executive will be asked to consider progress made on the implementation of the recommendations of the Police Parks Review  None.	Internal  Lead Member: Safer Neighbourhoods and Communities	Circulation of draft report	All Wards
Executive: 21.4.09	Approval of Abbey and Barking Town Centre, Abbey Road Riverside, Dagenham Village and Chadwell Heath Anti-aircraft Gun Site Conservation Area Appraisals: Community (CDRes)  The Executive will be asked to consider approving Abbey and Barking Town Centre, Abbey Road Riverside, Dagenham Village and Chadwell Heath Anti-aircraft Gun Site Conservation Area Appraisals  None.	Internal  Lead Members: Regeneration Culture  Ward Members: Abbey Gascoigne Village Chadwell Heath	Circulation of draft report	Not Applicable
Executive: 21.4.09	Approval of Local List of Buildings of Special Architectural or Historic Interest in the London Borough of Barking and Dagenham: Community (CDRes)  The Executive will be asked to consider approving the Local List of Buildings of Special Architectural or Historic Interest in the London Borough of Barking and Dagenham  None.	Internal  Lead Members: Regeneration Culture	Circulation of draft report	All Wards

Executive: 21.4.09	Local Development Framework Pre -Submission Joint Waste Plan: Community (CDRes)  The Executive will be asked to consider recommending the Pre-Submission Joint Waste Plan to the Assembly for Approval  None.	Internal  Lead Member: Regeneration  LDF Steering Group Members	Circulation of draft report	All Wards
Executive: 21.4.09	Strategic Review and Commissioning Plan for Support Services to Homeless and Young People (CDACS)  The Executive will be asked to consider proposals in the Commissioning Plan for Housing Support Services, funded from 'Supporting People' to people at risk of homelessness and to young people and the procurement strategy for these services  None.	Internal Lead Member: Safer Neighbourhoods and Communities	Circulation of draft report Seminars interviews and questionnaires with customers	Not Applicable
Executive: 21.4.09	'Achieving Excellence' Performance Management (CDRes)  This report will present the key performance information for the Council together with areas for future focus, proposals for further service improvements and progress against previously agreed actions  The Executive will be asked to consider the performance information and agree appropriate proposals to assist the Council to drive forward its continuous improvement agenda  None.	Internal: All Lead Members Corporate Management Team	Circulation of draft report	All Wards

Assembly: 13.5.09	Local Development Framework - Approval of Pre-Submission Site Specific Allocations Development Plan: Community  The Executive will be asked to recommend that the Assembly consider proposals in the Pre-Submission Site Specific Allocations document for consultation prior to being submitted to the Secretary of State for an Independent Examination  None.	Internal  Lead Member: Regeneration  Local Development Framework Steering Group	Circulation of draft report.	All Wards
Assembly: 13.5.09	Local Development Framework Pre -Submission Joint Waste Plan : Community  The Executive will be asked to consider recommending the Pre-Submission Joint Waste Plan to the Assembly for Approval  None.	Internal  Lead Member: Regeneration  LDF Steering Group Members	Circulation of draft report	All Wards
Executive: 19.5.09	Council Debt Write-Offs (CDCuS)  In line with the Council's financial rules, the Executive will be presented with a quarterly report on Council debt write-offs  None.	Internal:  Lead Member: Resources	Circulation of draft report	All Wards
Executive: 19.5.09	Local Development Framework Pre-Submission Barking Town Centre Area Action Plan: Community (CDRes)  The Executive will be asked to recommend the Assembly to consider the approval of the pre-submission Barking Town Centre Area Action Plan for consultation  None.	Internal Lead Member: Regeneration  LDF Steering Group Members  External  London Thames Gateway Development Corporation	Circulation of draft report	Not Applicable

Executive: 19.5.09	Building Schools for the Future: Status and Approval to Proceed: Community (CDChS)  The Executive will be asked to review the Building Schools for the Future programme and consider proposals for implementing its provisions  None.	Internal  Lead Member: Children's Service's Regeneration  BSF Project Board	Circulation of draft report	All Wards
Executive: 19.5.09	Barking Riverside District Centre : Community (CDRes)  The Executive will be asked to consider the proposed procurement route, particularly with regard to the proposed joint –client approach with Barking Riverside Limited	Internal  Lead Member: Regeneration  Ward Members: Thames	Circulation of draft report and draft brief for the District	Thames
	None.	External  Primary Care Trust Faith Forum Metropolitan Police Barking Riverside Limited		
Executive: 19.5.09	Barking Riverside Thames View Pedestrian and Cycle Link: Community (CDRes)  The Executive will be asked to consider proposals to acquire a small amount of industrial land south of Thames View for the construction of Pedestrian and Cycle Link	Internal  Lead Member: Regeneration  Ward Members: Thames	Circulation of draft report	Thames
	None.	External  Homes and Community Agency Barking Riverside Limited		

Executive: 16.6.09	Rights of Way Improvement Plan: Community (CDRes)  The Council is required to publish a Rights of Way Improvement Plan, setting out an assessment of the needs of the public with regard to the rights of way in the borough, and a statement of action containing the Council's proposals for maintenance and improvements  The Executive will be asked to consider the borough's Rights of Way Improvement Plan for the purpose of consultation  None.	Internal:  Lead Member: Regeneration  External:  Natural England; Neighbouring Highway Authorities	Circulation of draft report	All Wards
Executive: 16.6.09	Annual Treasury Management Statement 2008/09: Framework [Annual Item] (DDCorpFin)  The Executive will be presented with a report on the Council's outturn position in respect of its treasury management activities for 2008/09 which will concentrate on the interest received on investments and the performance of its fund managers along with current debt status  The report is required to be presented to the Executive for information in accordance with the CIPFA Code of Practice for Treasury management in the Public Services  None.	Internal: Lead Member: Resources CMT	Circulation of draft report and meetings	All Wards

Executive: 16.6.09	Council's Revenue and Capital Outturn 2008/09: Framework [Annual Item] (DDCorpFin)  The report outlines the financial performance of the Council in regard to its 2008/2009 Revenue and Capital Budgets  The Executive will be asked to consider the position of the Council's Revenue and Capital Outturn, and any subsequent amendments to 2008/09 budgets arising from the outturn position  None.	Internal:  Lead Member: Resources  CMT	Circulation of draft reports and meetings	All Wards
Assembly: 24.6.09	Statement of Accounts - 2008/09 : Framework [Annual Item] (DDCorpFin)  The Assembly will be asked to approve the Authority's Statement of Accounts for 2008/09  Each year approval is needed for the statutory accounts of the authority  None.	Internal: Lead Member: Resources  External: PWC Council's External Auditors	Circulation of draft report and meetings	All Wards
Assembly: 24.6.09	Local Development Framework Pre-Submission Barking Town Centre Area Action Plan: Community (CDRes)  The Executive will be asked to recommend the Assembly to consider the approval of the pre-submission Barking Town Centre Area Action Plan for consultation  None.	Internal Lead Member: Regeneration  LDF Steering Group Members  External  London Thames Gateway Development Corporation	Circulation of draft report	Not Applicable

Assembly:	Joint Audit and Inspection Letter 2007/08 : Framework	Internal:	Circulation of draft	All Wards
22.7.09	(DDCorpFin)		reports and meetings	
		Lead Member		
	Each year the Audit Commission provide a key summary of the important issues arising from the audit of the	Resources		
	Council's activities and recommendations for improvement identified from various inspections	СМТ		
	The Assembly will be asked to approve the Council's Joint Audit and Inspection Letter 2007/08			
	None.			

## **MEMBERS OF THE COUNCIL**

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (\*) are also Members of the Executive.

Councillor Agrawal Councillor Kallar

Councillor Alexander \* Councillor Mrs Knight
Councillor Bailey Councillor Ms Lansdown

Councillor Barnbrook Councillor Little \*
Councillor Barns Councillor McCarthy \*
Councillor Bramley \*
Councillor McDermott

Councillor Buckley Councillor McKenzie \*

Councillor Ms Carpenter

Councillor Carroll\*

Councillor W. Northover

Councillor H. Collins \*

Councillor Obasohan

Councillor Connelly Councillor Poulton

Councillor Davis
Councillor Denyer
Councillor Mrs Rawlinson
Councillor Mrs Reason
Councillor Mrs C. Doncaster
Councillor R. Doncaster
Councillor R. Doncaster
Councillor R. Doncaster

Councillor R. Doncaster Councillor Rustem

Councillor Mrs S. Doncaster Councillor L Smith \*

Councillor Fairbrass \* Councillor Miss N E Smith

Councillor Fani Councillor Steed
Councillor Mrs Flint Councillor Tuffs

Councillor N. Gill Councillor Mrs Twomey

Councillor S. Gill
Councillor Hemmett
Councillor Mrs Hunt
Councillor Jamu
Councillor Mrs West

Councillor Jarvis Councillor White Councillor Justice